

**CONSTITUTION AND BY-LAWS
OF THE
CAROLINA TRADITIONAL ARCHERS, INC.**

ARTICLE I- NAME

The name of this organization shall be Carolina Traditional Archers Inc., herein abbreviated as CTA.

The physical address of the club is 6072 Timber Ridge Road, Conover, NC 28613

ARTICLE II-PURPOSE AND OBJECTIVES

The purpose of this organization shall include, but not be limited to the following:

- a) Provide fraternalism and camaraderie for those engaged in the ancient and honorable art of “traditional” archery and bow hunting with “traditional” equipment. The term traditional archery is defined by this organization as a Recurve, Longbow, or Selfbow being hand drawn, finger released, and using no sighting apparatus.
- b) Provide education and information concerning “traditional” archery and the sport of “traditional” bow hunting to the general public, the North Carolina DNR, and any other state or federal authority deemed appropriate.
- c) Recognizing both the advantages and disadvantages of technological and mechanical progress, it is a primary objective of CTA to promote a valuable portion of man’s natural and cultural history thereby preserving this portion of our past for the benefit of the future.
- d) The CTA recognizes the ongoing issues that threaten the future, not only of archery; but of hunting in general and encourages its members to support those organizations working to continue this privilege. However, it is not the sole purpose of the CTA to act on a political level, but rather to provide an avenue for fellowship to those who would choose to pursue the honorable lifestyle of “traditional” archery and/or “traditional” bow hunting.
- e) To provide a safe venue for the education and practice of hunting and shooting with “traditional” archery equipment under realistic hunting situations and environments thru CTA sponsored events.

ARTICLE III- MEMBERSHIP

Membership in the CTA shall be available to any person of good character, regardless of age, sex, race, religion, creed or national origin who meets the following requirements:

- a) Completes a CTA membership application.
- b) Pays current annual dues.
- c) Is in full accord with the CTA by-laws, and club rules.
- d) Obeys game laws.
- e) Memberships shall be individual or family; with family memberships consisting of the member's spouse and children under the age of eighteen (18) residing in the household.
- f) A person age 16 or older is eligible for individual membership.
- g) Each member 16 years of age or older shall have one vote on each matter submitted for a vote.
- h) Honorary or complementary memberships shall not be granted.
- i) Life memberships shall not be granted or sold.
- j) An individual's membership may be terminated by a majority vote of the Board of Directors.

ARTICLE IV FACILITY USE

- a) Outside facilities belong to the Carolina Traditional Archers shall be available to members each day from sunrise to sunset.
- b) Inside facilities belonging to the Carolina Traditional Archers shall be available to members only during scheduled events.
- c) Tobacco use is prohibited at inside facilities.
- d) Alcoholic beverages and illegal drugs are prohibited on property belonging to the Carolina Traditional Archers.

ARTICLE V- CLUB OFFICERS/ MEETINGS

The Board of Directors of CTA, pursuant to these By-Laws, shall manage the organization.

- a) The number of directors of the organization shall be five (5). Each director shall hold office for a term of two years or until his or her death, resignation, retirement, removal or disqualification, or the election and qualification of his or her successor. Newly elected Board members will serve a three month orientation period beginning March 1st until May 31st of the year elected. The term of newly elected directors shall begin in June 1st of the elected year and last until may 31st of the year their term expires.
- b) Officers of the CTA will consist of a President, Vice- President, Treasurer, Secretary and Editor. The President and Vice President shall serve a term of one year.
- c) The Treasurer, Secretary, and Editor are appointed positions and are selected by the Board of Directors.
 - 1) **President-** Shall preside at all meetings of the CTA and execute the business of the organization as designated by the Board of Directors. He shall have authority over the general management of the Corporation in accordance with the Bylaws subject only to the ultimate authority of the Board of Directors.
 - 2) **Vice- President-** performs the duties of the President in his or her absence or at his or her request.
 - 3) **Secretary-** is responsible for all official correspondence. Must also take the minutes of the Board meetings. Shall be responsible for all membership correspondence. Shall maintain an up-to-date roster and file including, but not limited to, membership applications, agreements, constitution and by-laws.
 - 4) **Treasurer-** Is responsible for all CTA funds and banking. The Treasurer shall be responsible for presenting to the Board of Directors quarterly statements of the CTA finances and any other financial reports deemed necessary for the responsible operations of the Club.
 - 5) **Editor-** Is responsible for the production of the organization's quarterly newsletter.
- d) No member of the Board of Directors or Club Officer may be compensated for his or her services; but the Board of Directors may approve for the payment of all expenses incurred by directors carrying out the business of the organization

as such expenses may be authorized by the Board of Directors.

- e) A majority of the Board of Directors present at any regular meeting shall constitute a quorum. The Board of Directors shall generally meet on a quarterly basis.
- f) Special meetings of the Board of Directors may be called at the request of the President or any three directors. Action taken by a majority of the directors without a meeting is nevertheless Board action if written consent to the action in question is signed by all of the directors present and filed with the minutes of the proceedings of the Board, whether done before or after the action is taken.
- g) A vacancy occurring in the Board of Directors for an unexpired term may be appointed by a majority vote of the directors. This individual shall serve the remainder of the vacated term.
- h) Members of the Board of Directors must be residents of either North Carolina or South Carolina.
- i) All meetings shall be conducted in accordance with “Roberts Rule of Order” or in accordance with rules established by the Board of Directors.
- j) Appointed positions shall not have voting privileges.
- k) An annual business meeting shall be conducted at the February club event. This meeting shall be for the purpose of electing Club Officers and Board of Directors members and for the transaction of such other business as may come before the club.
- l) Club Officers and Board of Directors members shall at a minimum facilitate one monthly club activity and attend 50% of all scheduled meetings and workdays. Club Officers and Board of Director members who are unable to meet these requirements shall forfeit their position.
- m) Club Officers and Board of Directors members shall have an email account and review same on a schedule decided by those officers.
- n) Any committee formed at the direction of the Board of Directors shall have only that authority given to it by the Board.

ARTICLE VI- OPERATING YEAR

- a) The operating year of the CTA shall be the calendar year, thus commencing on January 1st of each year and ending on December 31

ARTICLE VII- DUES

- a) Memberships shall be in the form of individual or family membership. The amount of membership dues for each category shall be determined by the Board of Directors. Any member who fails to have their membership dues to the Secretary by March 1st shall be dropped from the rolls of CTA.
- b) Annual membership dues paid cover the calendar year in which they are paid.

ARTICLE VIII- FINANCES

- a) All finances shall be maintained by the Treasurer.
- b) No loans shall be contracted on behalf of the Organization and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors.
- c) It shall be the duty of the Board of Directors to handle and use the funds of CTA in a financially responsible manner and in accordance with the Standard Operating Guide. The Board of Directors may authorize any officer(s), agent(s) to enter into any contract or execute and deliver any instrument in the name of and on behalf of CTA. Such authority may be general or confined to specific instances.
- d) The CTA Treasurer shall produce a complete financial report at each Board of Directors meeting outlining revenue collected, expenditures for the previous quarter and any outstanding committed funds.
- e) The President or Vice President shall audit the financial records of the Club quarterly.
- f) The Club account shall have at least two signatories.
- g) All finances shall be conducted pursuant to financial practices acceptable for a non- profit organization.
- h) All property owned by CTA to include; 3D targets, range materials, and bows and arrows shall only be used at CTA sponsored events. CTA property shall not be loaned to members, individuals, or other organizations.

ARTICLE IX- ELECTIONS

- a) Elections of Board of Directors members and Club Officers shall be held each year at the February club event.

- b) The President, Vice President, and members of the Board of Directors are elected positions.
- c) The Treasurer, Secretary, and Editor are appointed positions and are selected by the Board of Directors.
- d) Only those individuals whose membership are current and have been a member for at least one year are eligible for Board of Director or Club Officer positions.
- e) Notice of elections will be made in the 4th quarter of the year via email or written letter as required. This notice will list those positions that are available and provide members with instructions on how to make nominations.
- f) Nominations must be received by the CTA Secretary no later than December 31st. Nominations can be made in writing, or by contacting the CTA Secretary or a Club Officer.
- g) The CTA Secretary will prepare a one page ballot listing the positions available and the candidates. Ballots will be available at the January club events and sent to members via email or letter as required.
- h) Members age 16 and older are eligible to vote and may vote in person or mail in their ballots. Members shall only cast one vote for each available position or issue.
- i) Those wishing to mail in their ballots must seal the envelope and initial the flap. The ballot will be sent to the CTA Secretary and remain sealed until opened for tallying. The member's return address and the word "ballot" must be printed on the envelope for it to be valid.
- j) Two CTA BOD members and the CTA Secretary or in his/her absence, another BOD member will tally the votes and announce the winners.

ARTICLE X- DISSOLUTION

- a) In the event of dissolution of the CTA, all debts will be paid to the fullest extent possible, and any property and assets shall be donated to a like traditional archery organization.
- b) Dissolution of the CTA shall be by a majority vote of all members attending a meeting scheduled for this purpose. Members shall receive written notice at least 90 days in advance of this meeting.

ARTICLE X- AMENDMENTS

- a) Any proposed amendments to the Bylaws may be introduced by any CTA member. All proposals must be in writing and presented to the Board of Directors.
- b) All proposals must pass a majority vote of the Board of Directors before being presented to the full CTA membership.
- c) Written notice of the proposals along with a ballot shall be sent to each CTA member. A self addressed and stamped envelope shall be included in each mailing and must be used by the member. Adoption of amendments will be determined by a majority 'yes' vote of ballots received.

April 12, 2016